

Pamukkale University Journal of Engineering Sciences (PAJES)

LMSCM2018 Special Issue Guide

1. Before submitting your manuscript please read author guideline and whole entries in this document.

http://pajes.pau.edu.tr/eng/Default.asp?p=author_guideline

2. Download PAJES template from

http://pajes.pau.edu.tr/PAJES_Template_20160407_for_Authors.dotx

3. Arrange your manuscript in this template by using guideline

4. Start submission by clicking the link

<http://pajes.pau.edu.tr/eng/jvi.asp>

5. Change page language to English.

← → ↻ https://www.journalagent.com/pajes/

PAMUKKALE ÜNİVERSİTESİ MÜHENDİSLİK BİLİMLERİ DERGİSİ

Giriş

opolat@pau.edu.tr

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Giriş

- ▶ Yeni Kullanıcı
- ▶ Parolayı Unuttum
- ▶ English



Pamukkale Üniversitesi Mühendislik Bilimleri Dergisi

Pamukkale Üniversitesi Mühendislik Bilimleri Dergisi'nin kullandığı online makale yönetimine hoşgeldiniz!

Mayıs 2012'den itibaren dergimizin tüm makale gönderme ve değerlendirme işlemleri çevrimiçi olarak JournalAgent Sistemine taşınmıştır.

Yazarlar:

Sistemi ilk kez kullanacaksanız **Yeni Kullanıcı** hesabı oluşturmanız gerekmektedir. JournalAgent kullanan diğer dergilerde bir kullanıcı hesabınız varsa, bu hesapla giriş yapabilirsiniz.

Makale gönderimi hakkında bilgi almak için [Yazarlara Bilgi](#) bölümünü ziyaret edebilirsiniz.

Makale göndermek, gönderdiğiniz makalenizi takip etmek veya düzenlemek için lütfen e-posta adresinizi ve belirlediğiniz parolanızı giriniz.

Makale gönderiminde her hangi bir sorun yaşamanız durumunda [bizimle iletişim kurmaktan çekinmeyiniz](#).

Hakemler:

Değerlendirmeniz için tarafınıza sunulan makalelere ulaşmak için lütfen e-posta adresinizi ve belirlediğiniz parolanızı giriniz.

6. If you are not registered before, please register as new user.

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- ▶ Türkçe



Pamukkale University Journal of Engineering Sciences

Welcome to the online submission and editorial system for the Pamukkale University Journal of Engineering Sciences.

As of May 2012, all manuscript submission and evaluation processes is performed online via JournalAgent System. Moreover, each paper which are submitted via the system will be automatically assigned to the reviewers.

First time users: Please select **New User** from the menu and enter the requested information. Upon successful registration, you will be able to use the system with your Username and Password.

Repeat users: Please enter your Username and Password and select 'Login' from the menu. If you have been registered as a 'Reviewer' the system will automatically switch to the 'Reviewer' menu.

Authors: Enter your Username and Password and select 'Login' from the menu. Then submit your manuscript and track its progress through the system. For a Guide for Authors regarding your paper please look at the 'Help' menu.

Reviewers: Enter your Username and Password and select 'Login' from the menu. You may view and/or download manuscripts assigned to you and submit your comments for the Editor and the Authors. Do not forget to click 'Submit' after your comments.

Forget your password: Select 'Retrieve Password' from the menu and enter your e-mail address and click 'send'. You will receive an e-mail with the requested information.

Changing username and password: Login into the system and select 'Personal Details'. Your current password is listed in the 'Password' field. Please replace this with a new password and click the 'Update' button.

Technical problems or questions: [Please contact Author Support](#).

Questions on submission and reviewing process: [Please contact Editorial Board](#).

7. Sign up by entering necessary information.

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Sign Up

*Title:

*First Name:

Middle Name:

*Surname:

*ORCID ID:

*Institute:

*Department:

*Address:

*City:

Postal Code:

*Country:

*Contact Phone:

Office Phone:

**Mobile Phone:

Fax:

Auto correct upper-lower case.

Personal Information
To register to use the JournalAgent Online Article System, please enter the requested information. Required
Please enter your name exactly as it should appear on your article. Your name and contact information will a
Department: e.g. Department of XYZ; XYZ Division; etc.
**Write your mobile phone number for information with SMS.

*Email:

Re-Type Email:

*Password:

Re-Type Password:

Email Address and Password
You will use these to log in to JournalAgent
We will inform you about your article(s) with this email address.
Please enter your full email address, e.g. name@domain.com
Your password must be at least 4 characters long (only alphanumeric characters).

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8. Login with your registered e-mail address.

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Technical problems or questions: [Please contact Author Support](#).

Questions on submission and reviewing process: [Please contact Editorial Board](#).

9. Click Author section and Submit new manuscript.

← → ↻ <https://www.journalagent.com/pajes/>

PAMUKKALE UNIVERSITY JOURNAL OF ENGINEERING SCIENCES

Section Editor **Author section** Article Administration User Administration Reports

Submitted Manuscripts **Submit New Manuscript** Instruction to Authors Copyright Transfer Form

Welcome Olcay Polat,

- All operations in the system are made from the windows opened by clicking the **[±]** sign.
- For all operations related to the articles: **All Manuscripts**
- The **Pending Tasks** screen from the menu will guide you through what you need to do now.
- You can write your questions & suggestions [from here](#) or you can call us +90 (216) 372 6644 or +90 (532) 382 7744.

10. Click the button to start online manuscript submission.

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PAMUKKALE UNIVERSITY JOURNAL OF ENGINEERING SCIENCES

Section Editor **Author section** Article Administration User Administration Reports

Submitted Manuscripts **Submit New Manuscript** Instruction to Authors Copyright Transfer Form

- The ORCID numbers of ALL authors contributing to the article must be submitted in Step 3. Authors who do not have an ORCID number can obtain this number free of charge from <https://orcid.org/>
- All the submitted works for publication must be transferred to Pamukkale University Journal of Engineering Sciences during the article submission. In this context, Copyright Transfer Form signed by authors must be submitted with the article using "http://pajes.pau.edu.tr/Default.asp?p=dergi_hakkinda" link
- The information of all the authors requested in step 2 has been entered into the system as shown in the example.
- There should not be any information (names, affiliation etc.) about authors in the manuscript.
- The full manuscript is loaded in the word (.docx) format.
- All font sizes must be same as in the PAJES manuscript template.
- The formulas used in the manuscript are written taking into consideration the example of the PAJES manuscript template.
- The dot "." is used instead of a comma "," in all decimal numbers. All figures, tables and graphics are included.
- The headers on all pages of the manuscript are identical to the headers used in the PAJES manuscript template.
- The acknowledgements section in the manuscript has been removed to be added after the peer review process.
- Abstracts are written in both Turkish and English.
- Footnotes, references, and commercial names are not used in the abstract.
- The NAMES, ADDRESSES, CONTACT DETAILS, and E-MAIL ADDRESSES of the authors not are given in the uploaded files for blind review.
- The paper is prepared in conformity with the paper format.

Figures and Tables

- Figure and table names are written and centered according to the rules of the PAJES manuscript template.
- Each figure and table is cited in the text.
- Figures are of minimum 300 dpi resolution.

References

- The references is written by examining the colorful narratives and examples at the bottom of the PAJES manuscript template.
- Each reference is cited in the text.
- References are numbered consecutively in the order in which they appear in the text.
- Unpublished data, personal communications, submitted manuscripts, statistical programs, papers presented at meetings, and non-peer-review publications are not listed in the bibliography.

Click here to start online manuscript submission

- 11. Select manuscript language as English,
Abstract language as Turkish and English,
Manuscript type as “16th Int. Logistics and Supply Chain Congress”
Manuscript category as “Industrial Engineering”

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Section Editor Author section Article Administration User Administration Reports

Submitted Manuscripts Submit New Manuscript Instruction to Authors Copyright Transfer Form

Step 1 / 9: Manuscript and Abstract Information 1/9

Manuscript Language English ✓

Abstract Language Turkish and English ✓

Manuscript Type 16th International Logistics and Supply Chain Congress ✓

Manuscript Category Industrial Engineering ✓

Save and Continue

- 12. Add your affiliations. If you are not native Turkish speaker, please write us for Turkish parts in page.

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Section Editor Author section Article Administration User Administration Reports

Submitted Manuscripts Submit New Manuscript Instruction to Authors Copyright Transfer Form

Step 2 / 9: Affiliation(s) 2/9

Please enter each institution only once.
Different departments are in the same institutions should be written separately.
You will be associate them with the respective authors on the next step. Please be sure orders are correct.

Institutions of Authors
e.g. Asasa Üniversitesi Top Fakültesi, Bobo Ana Bilim Dalı, İstanbul
e.g. Department of Bobo, Asasa University, İstanbul, Turkey
Please pay attention to capital letters !!! Auto correct upper/lower case while filling the form.

1. Turkish: _____ English: _____ ✓

2. Turkish: _____ English: _____ ✓

3. Turkish: _____ English: _____ ✓

4. Turkish: _____ English: _____

5. Turkish: _____ English: _____

6. Turkish: _____ English: _____

7. Turkish: _____ English: _____

8. Turkish: _____ English: _____

9. Turkish: _____ English: _____

10. Turkish: _____ English: _____

11. Turkish: _____ English: _____

12. Turkish: _____ English: _____

Save and Continue

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8 Step 9

Manuscript and Abstract Information Affiliation(s) Author(s) Corresponding Author Information Manuscript Title Abstract Keywords Reviewer Suggestion Upload Files

13. Add your and your co-authors' details with obligatory [ORCID IDs](https://orcid.org). Select corresponding author.

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PAMUKKALE UNIVERSITY JOURNAL OF ENGINEERING SCIENCES

Section Editor Author section Article Administration User Administration Reports

Submitted Manuscripts Submit New Manuscript Instructions to Authors Copyright Transfer Form

Step 3 / 9: Author(s)

3/9

Pair the institutions listed below with the authors by selecting 'Institute'. Point the corresponding author by checking the box from left.

When you enter ORCID ID the author name will be automatically taken, you do not need to type. You can make a correction in the Name field after.
To retrieve or query an ORCID ID visit: www.orcid.org

Institutions
1. g

Please pay attention to capital letters Auto correct upper lower case while filling the form.

Corresponding Author	First Name	Middle Name	Surname	ORCID ID	Institution
<input checked="" type="checkbox"/>	Olca		Polat		1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.
<input type="checkbox"/>					1.

Save and Continue

Step 1 Step 2 **Step 3** Step 4 Step 5 Step 6 Step 7 Step 8 Step 9

Manuscript and Abstract Information Affiliation(s) Author(s) Corresponding Author Information Manuscript Title Abstract Keywords Reviewer Suggestion Upload Files

14. Insert details for corresponding author.

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Section Editor Author section Article Administration User Administration Reports

Submitted Manuscripts Submit New Manuscript Instructions to Authors Copyright Transfer Form

Step 4 / 9: Corresponding Author Information

4/9

Please enter the corresponding author contact information. We will use this information to inform about your article

Authors and Institutions
1. g
[Olca Polat](#)

Corresponding Author

Name Surname: Olca Polat ✓

Title*: PhD ✓

Email*: opolat@pau.edu.tr ✓

Correspondence Address*: Mühendislik Fakültesi Oda: 450 ✓

City*: Denizli ✓

Postal Code: 20070 ✓

Country*: Türkiye ✓

Contact Phone*: +902582983013 ✓

Office Phone: +902582983013 ✓

Mobile Phone: 905084162900 ✓

Save and Continue

Step 1 Step 2 Step 3 **Step 4** Step 5 Step 6 Step 7 Step 8 Step 9

Manuscript and Abstract Information Affiliation(s) Author(s) Corresponding Author Information Manuscript Title Abstract Keywords Reviewer Suggestion Upload Files

15. Copy-paste your manuscript title. Turkish title is obligatory. If you are not native Turkish speaker, please write us for Turkish translation help.

The screenshot shows the 'Step 5 / 9: Manuscript Title' page. At the top, there is a navigation bar with 'Section Editor', 'Author section', 'Article Administration', 'User Administration', and 'Reports'. Below this is a menu with icons for 'Submitted Manuscripts', 'Submit New Manuscript', 'Instructions to Authors', and 'Copyright Transfer Form'. The main content area includes a progress indicator '5/9', a text box with the instruction 'Only the first letter capitalized.', and a link 'Click here to Insert Special Characters'. There are four text input fields: 'Short Title Turkish (maximum 6 words)', 'Manuscript Title Turkish', 'Short Title English (maximum 6 words)', and 'Manuscript Title English'. Each field has a 'Remaining words: 6' indicator. A green 'Save and Continue' button is circled in red. At the bottom, a step navigation bar shows 'Step 1' through 'Step 9', with 'Step 5' highlighted.

16. Copy-paste your abstract. Turkish abstract is obligatory. If you are not native Turkish speaker, please write us for Turkish translation help.

The screenshot shows the 'Step 6 / 9: Abstract' page. At the top, there is a navigation bar with 'Section Editor', 'Author section', 'Article Administration', 'User Administration', and 'Reports'. Below this is a menu with icons for 'Submitted Manuscripts', 'Submit New Manuscript', 'Instructions to Authors', and 'Copyright Transfer Form'. The main content area includes a progress indicator '6/9', a text box with the instruction 'This field allows only abstract text. Please do NOT add title, author(s) and keywords here. minimum 100, maximum 400 words [+500 for admin]', and a link 'Click here to Insert Special Characters'. There are two large text input fields: 'Abstract Turkish' and 'Abstract English'. Each field has a 'minimum 100, maximum 400 words [+500 for admin]. Remaining words: 900' indicator. A green 'Save and Continue' button is circled in red. At the bottom, a step navigation bar shows 'Step 1' through 'Step 9', with 'Step 6' highlighted.

17. Add your keywords by using comma between each one. Turkish keywords are obligatory. If you are not native Turkish speaker, please write us for Turkish translation help.

The screenshot shows the 'Step 7 / 9: Keywords' page. At the top, there is a progress bar and a note: 'Separated with comma'. Below this, there are two text input fields: 'Keywords Turkish' and 'Keywords English'. Both fields are highlighted in yellow and have red checkmarks to their right. A green 'Save and Continue' button is located below the input fields. At the bottom, a navigation bar shows steps 1 through 9, with 'Step 7' highlighted.

18. Suggest at least 3 reviewers with their names, affiliations, and e-mail addresses.

The screenshot shows the 'Step 8 / 9: Reviewer Suggestion' page. A note states: 'Authors should provide at least THREE potential reviewers in order to complete the submission process. (Editor-in-Chief has the final decision to sending the manuscript to the suggested reviewers or not)'. Below this is a large yellow text area for entering reviewer information, with a red checkmark to its right. A green 'Save and Continue' button is circled in red. The navigation bar at the bottom shows 'Step 8' highlighted.

19. Upload manuscript and obligatory "Transfer of Copyright Agreement for Special Issue Articles" which is in entry 20.

The screenshot shows the 'Step 9 / 9: Upload files' page. It includes instructions: 'For editor PDF is permitted. And maximum file size is 20 MB' and 'Please browse the file from your computer and fill needed fields. Then press 'Upload', and wait until the file is uploaded. Maximum file size 20 MB(each). Permitted file extensions are: docx, pdf, rtf, txt, gif, jpe, jpg, jpeg, bmp, png, tif, siff'. There are three input fields: 'File Category' (set to 'Main Text'), 'File Title', and 'File Explanation'. The 'Source File' field contains 'Dosya Seç' and is circled in red. A green 'Upload' button is also circled in red. The navigation bar at the bottom shows 'Step 9' highlighted.

